

30th May 2013

Hello!

I am very pleased to invite you to our summer fun day on:-

Sunday 30th June 2013
at
The Acacia Centre, Mitcham CR4 1SD

There will be lots going on at the event, including music, a BBQ, light refreshments, face painting, animal encounters, activity workshops, a football match as well as the raffle being drawn. There is also access to the fantastic adventure playground!

The afternoon will have lots of fun activities for all the family to enjoy as well as giving people a chance to catch up with old friends and make new ones and to also enjoy a social occasion in a relaxed, secure environment.

I am enclosing a flyer with the full details of the event together with 2 books of raffle tickets. We would be very grateful if you could support us to raise funds by helping us to sell tickets.

If you feel you would be able to arrange for more tickets to be sold, please telephone the Niki Lowe, Office Manager in the office and let her know how many more books you would like.

Please return the money and counterfoils to Niki Lowe, in the enclosed addressed envelope by **Monday 24th June**, or if you are coming to the event, bring them with you. Please also return any unsold tickets as we will try and sell them elsewhere.

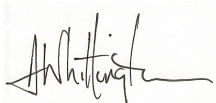
I know that some people purchased raffle tickets for our New Year party which was unfortunately cancelled due to the weather, but these tickets will be included in the Summer Fun Day draw.

The Acacia Centre is situated in Mitcham Eastfields, five minutes walk from Mitcham Eastfields Station. It is the wooden clad building between Lonesome Primary School and St Mark's Church of England Academy on Grove Road. Directions are on the reverse of this letter.

We do have limited transport that we could offer if you would like to come but do not have your own transport or have difficulty in using public transport. If you would like us to try to help with transport problems, please telephone Niki Lowe, Office Manager on 020 8687 4651 or email office.manager@swlondonmencap.nhs.uk who will try to assist.

We look forward to seeing you there!

Yours faithfully



Andrew Whittington
Chief Executive

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Surrey CR4 4TP
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Chief Executive
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Office Manager
020 8687 4651

Projects Manager (Adults)
020 3458 5121

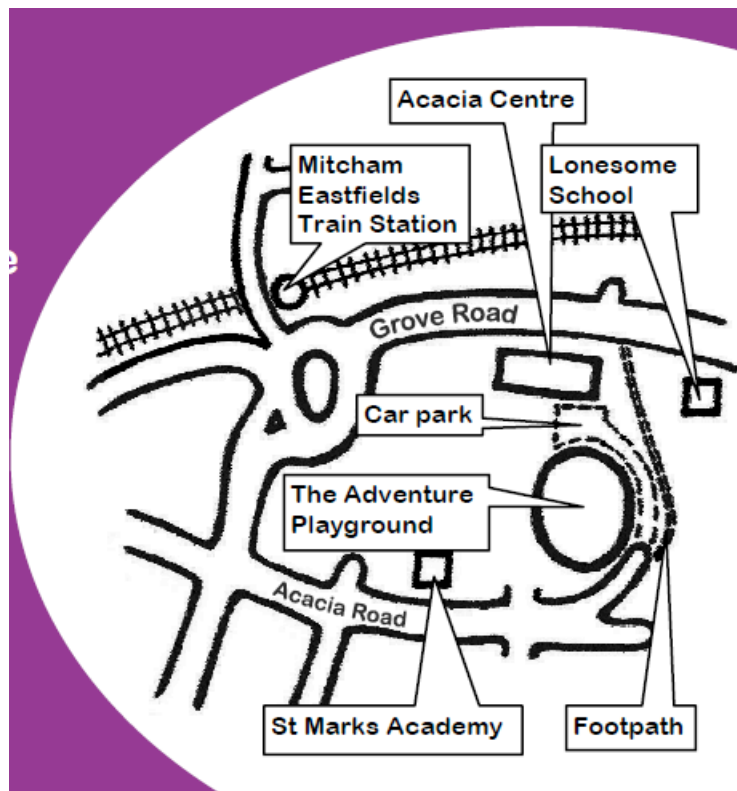
Projects Manager (Young People)
020 8254 8389

Carers Community Advisers
020 8687 4657

Kids First Administrator
020 8687 4644

Kids First Co-ordinator
020 3458 5122

Operations Manager
020 8687 4825



Pedestrian entrance

Entrance is via the front of the building on Grove Road.

Bus

152 or 463 Stop: Mitcham Eastfields (on Grove Road, about two minutes walk from the bus stop).

Train

Mitcham Eastfields Station - exit the station, walk onto Grove Road towards Streatham Vale (same side of the level crossing as St Mark's Academy). Walk past St Mark's Academy (on your right hand side) for approximately five minutes and the Acacia Centre is on your right hand side, wooden clad building.

Car parking

Limited parking is available via the vehicle entrance on Acacia Road (no parking on Grove Road, but other surrounding streets do allow parking). Turn into Acacia Road, keeping St Mark's Academy on your left hand side. Continue past St Mark's Academy, blocks of white flats will be on your right hand side. Continue onto access road (one lane) and you will reach green gates on your right hand side with a buzzer - these are the Acacia IGC gates. You will see the car park ahead of you and a modular building towards the front of the site.