



## Merton Mencap Standards

### No 5. Safeguarding Adults at Risk

#### Our statement

We believe it is always unacceptable for an adult at risk to experience abuse of any kind and we are therefore committed to protecting and promoting their safety

#### Our basic commitments

- We review our Safeguarding Adults at Risk Policy & Procedure every 2 years
- We identify a senior person responsible for safeguarding adults at risk who is easily contacted, plus arrangements for cover if that person is not available
- We have clear procedures to deal with a situation where an adult at risk says he/she is being abused or neglected or is showing signs of harm
- We have clear procedures for dealing with a situation if an allegation of abuse is ever made against someone in our charity or elsewhere
- We have a written Whistle-blowing Policy & Procedure

#### Our additional commitments

- We require all staff (and volunteers) to undergo safeguarding training at a level appropriate to their role
- All interviews for roles involving working with adults at risk include questions relating to safeguarding
- Our offers of paid and volunteer roles are subject to two satisfactory references and a DBS disclosure
- We provide all staff (and volunteers) with our handbook which includes details of our key policies and procedures
- Safeguarding is a standard agenda item at our senior staff meetings and meetings of our Executive Committee (Trustees)