



Merton Mencap Standards

No 4. Avoiding accidents and Running Safe Activities

Our statement

Merton Mencap is committed to identifying and managing risks associated with our services and activities

Our basic commitments

- We have appropriate insurance for all our services and activities, certificates of which are displayed at our registered office
- We review our Health & Safety Policy and Risk Assessment Policy & Procedure every 2 years
- We complete risk assessments for all our services
- We complete care plans for children and adults participating in our activities
- We ensure the person in charge of our services and activities can be contacted by parents/carers
- We ensure at least 1 of our staff is first aid trained
- We have procedures for fire safety at all our services and activities
- We have a clear procedures for recording accidents, incidents and near-misses, all which are reported to our Chief Executive
- Health & Safety is a standard agenda item at our staff meetings, supervisions and appraisals and at Executive Committee Meetings (with trustees)